

3 June 2020  
Danilovgrad, Montenegro (MNE)

Our ref: **ReSPA/CORE/SER/001-20**

**INVITATION TO TENDER FOR THE AWARD OF A CONTRACT FOR THE  
PROVISION OF MOBILE COMMUNICATION SERVICE FOR RESPA  
SECRETARIAT, Danilovgrad, Montenegro**

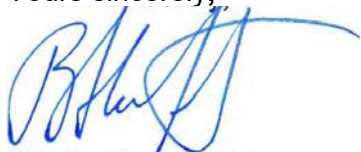
Dear Madam/Sir,

I am pleased to inform you that your agency and/or consortium are invited to take part in the simplified procedure for the above contract. The complete tender dossier is attached to this letter and it includes:

- A. Instructions to tenderers and contract notice**
- B. Draft Contract Agreement and Special Conditions with annexes:**
  - I. General Conditions for service contracts
  - II. Terms of Reference
  - III. Organisation and methodology
  - IV. Budget
  - V. Forms and other supporting documents
- C. Other information:**
  - I. List of entities invited
  - II. Administration compliance grid
  - III. Evaluation grid
- D. Tender submission form and declaration of honour on exclusion and selection criteria:**

We look forward to receiving your tender which has to be sent no later than the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8. By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,



Vlatko Naumovski  
Operations & Finance Manager – Coordinator